



PUTNAM VALLEY PARKS AND RECREATION

265 Oscawana Lake Road
Putnam Valley, NY 10579

PUTNAM VALLEY PARKS AND RECREATION REFUND POLICY

DAY CAMP/SPORTS CAMP REFUND POLICY

A 90% refund will be issued if requested prior to May 1

Between May 1 and June 1 refunds will be issued for 50% of the fee

Any refund requested after June 1 will not be issued

If a participant becomes ill or injured during a program, a refund request must be submitted in writing and accompanied by a Doctor's note.

Refunds will be prorated based on the date they are received

A \$20 processing fee will be deducted from all refunds

If the Recreation Department cancels a program, a full refund will be issued

CHECKS:

If a check is returned to the Putnam Valley Parks and Recreation department due to insufficient funds, there will be a \$15.00 service charge.

Checks cannot be redeposited.

CREDIT CARDS:

The Town of Putnam Valley charges a 1.75% surcharge for credit card payments.